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# October 2022 Personnel Committee Meeting Minutes

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## Call to order

A meeting of the Personnel Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **October 11, 2022**. Attendees included Susan Muerdler, Nancy Beebe, Matt Zurasky, Glenna Boerner, Ken Lapin, Jacob Parcell, Melissa White, Susan Gayle, Jacque Kobuchi, Amy Jindra, Joe Wickens, Brandie Williams, Stephanie Terrell, Amy Umble, Tina Cleveland, Michelle Runyon, Hosanna Gifford, and Joel Zurasky.

## September 2022 Retention Report

Michelle Runyon reported that Human Resources processed a total of 13 employee separations for the month of September, 2022. Some of the reasons given were other employment (6), continuing education (1), moving (1), and personal/health reasons (1). The retention rate was 97.83%.

Matt Zurasky asked if there's a breakdown on how much experience is being lost through employee separations. Michelle Runyon said at the moment there isn't, but she can track it. Matt Zurasky asked about the tenures of the people leaving, wondering if they're one to 39 0 T. 0.97 0 Td(t95 4Mi)-3.5 (c)-5.5 (h)-8 (e).

Michelle Runyon shared that RACSB's In-Service event went well and was well-received. Amy Umble is sending out a survey to capture information to inform the next In-Service event. Jacque Kobuchi added that her staff enjoyed getting to know each other and liked the event.

## **Events**

Michelle Runyon briefly reviewed the job fair, which had five in attendance, and Barbershop Talk, which may have another event. She also noted that flu shot clinics will occur soon, and the compensation study kickoff meeting was shortly upcoming.

## **Other Business**

No other business was discussed.

## **Adjournment**

The meeting adjourned at 1:17 PM.