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# April 2022 Program Planning and Evaluation Committee Meeting Minutes

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## Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **April 19, 2022**. Attendees included Nancy Beebe, Carol Walker, Linda Ball, Ken Lapin, Jacque Kobuchi, Michelle Runyon, Tina Cleveland, Joe Wickens, Brandie Williams, Amy Umble, Stephanie Terrell, Amy Jindra, Patricia Newman, Donna Andrus, Brittany Dobyne, Hosanna Gifford, and Teresa McDonnell. Melissa White, Matt Zurasky, and Susan Gayle were not present.

## Extraordinary Barriers List – February 2022

Patricia Newman reviewed the case of one individual on the Extraordinary Barriers List. This individual's barriers to placement include establishing housing and services in the community in order to have the support necessary to maintain stability as well as working through legal issues. This individual has a diagnosis of mental illness. They have been accepted to Home Road Supervised Apartments. Their anticipated discharge has been delayed in response to difficulty managing their mental health as well as reluctance to accept recommended medications. This has caused the Internal Forensic Privileging Committee to disapprove this individual's Conditional Release. Discharge will take place after the CRP is approved by the Court.

## Independent Assessment Certification and Coordination Team Update

Donna Andrus told the Committee that RACSB received 20 IACCT referrals in February and completed 20 assessments. Eight referrals were initial assessments and twelve were re-authorizations. Four were from Spotsylvania, nine from Stafford, one from Caroline, three from King George, and three from the City of Fredericksburg.

## Community Foundation Grant – Anne Felder Fund

Amy Jindra informed the Committee that Rappahannock Adult Activities, Inc. submitted a request for funding for \$8,400 for six RoPox Vision Tables. These tables allow for improved access and independence of individuals attending RAAI, allowing personal adaptive space for individuals to participate in a wide variety of activities of their choice. RAAI received partial funding in the amount of \$2,800, and is working with the vendor to obtain an updated quote for two tables to match the grant funding.

**ACTION TAKEN:** The Committee unanimously approved a motion to accept the grant funding as presented.

Moved by: Nancy Beebe Seconded by: Carol Walker

## Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 1,480 help tickets in March. Community Consumer Submission data was sent to the state March 30, 2022. Final specifications for





